

NVRHA

Board of Directors Meeting

May 7th, 2013 5:00pm

Colorado Springs, Colorado

Dave Currin called the meeting to order at 5:15pm.

Members in attendance- Dave Currin, Debbie Raymond, Tom Cobb, Bill Hauschildt, and Paulette Marshall.

Online Members- Bob Schubbe, Carol Ackerman, Cori Atteberry, Phillip Sadler, Becky Grant, Scott Duke, Dave McCollum, and Shane Bangerter.

Robin Mercier was also in attendance.

Bill Hauschildt introduced Robin Mercier to the Board. She is the new NVRHA Administrative Secretary.

1. Minutes Approval- Debbie Raymond

Dave C. asked the members if there were any changes or exceptions to the Minutes, having none Bill H. made the motion to accept the Minutes. Paulette M. was 2nd and the motion passed.

2. Treasurer's Report- Carol Ackerman

Prior to the Board Meeting Carol A. sent the Profit and Loss statement to the Board for review. Current Bank balance is \$20,023.80. The P/L statement showed a projected loss of \$2,659.07 YTD. Dave C. asked about the loss and Carol explained that we have paid for Insurance, Website and other misc. expenses. Also the Wisconsin bills need to be paid. Monies should be coming in as Events are starting.

Phillip Sadler asked about the Missouri Event, he thought that it should have shown a profit, but the P/L statement showed a loss. Carol A. explained that they had to refund monies to 3 participants and that was why there was a negative balance. The refunds should have been issued previously but had just come to light. Dave C. asked Carol A. to check into this and give a report to Phillip S.

Dave C. reported to the Board there are two new Level 1's, Kansas and New Mexico. Dave Currin also explained to the Board that because of the Office change there was some downtime. 2 Events occurred during that time and because the Events did their own registrations, the Office fee of \$15.00 per participant was waived. The Events that were impacted were Watrous and Rendevous. All new Level 1 registrations will come through the Office as it up and running. The Points for the Rendevous still need to be turned into the office.

Becky Grant asked about the Arizona Event monies on the statement as she thought there may be a \$300-\$400 error. Carol A. explained the discrepancy was the cost of the ribbons. This was resolved.

Carol Ackerman told the Board when we give an award for \$600.00 or greater per person/ per year a 1099 needs to be issued.

Paulette Marshall made the motion to accept the Treasurer's Report, Tom Cobb 2nd and the motion carried.

3. National Championships- Becky Grant

Becky Grant reported to Board that things were moving along and that the National Championship website had been updated. Becky also told the Board that they had a sponsor for \$7500.00 for the Finals. The sponsor is Silver Spurs and they potentially could be a very large donor. Becky G. has made banner for all Level 2 Affiliates showing the sponsors. Dave C. asked if we need to send a Thank-you to Silver Spurs and all agreed that was in order. Bob Grant and his team are working hard on obtaining more sponsors. They are finding that most donors set their donations the year before. Auction item forms will be sent out to the Affiliates for their donations. During the auction at Finals different items will be set out each day. Dave C. suggested that Pierre Lamont may be a resource as an Auctioneer for the Finals. Becky G. said the Affiliate Chairs still need to have a meeting to sort out how the monies over \$10,000.00 will come back to the Affiliates.

- Year- End Award Criteria Review/ Handling- Cut-off for point's tabulation is the second Sunday of September as per the rulebook. This year that date is September 8th.
- Judge Selection- Becky Grant said they have a large selection of Judges to choose from. Dave C. suggested that Arizona not pick a Judge that has too many clients in that area so as not to have a conflict of interest. Paulette Marshall also said it would be important to have a Judge that has judged an NVRHA Event before. Dave C. suggested that she call Jay Henson for his input on Judge Selection.
- Lori Fowle Championship Poster- Dave C. asked if the painting was finished, Carol A. reported that it would be done and mailed within the week. Dave asked Carol A. to check with Susan Heyvaert as she had said she may have a printer to make the posters for Finals. The picture needs to go on the National Finals website as soon as possible.
- Tentative Schedule- The tentative schedule is posted on the Finals website. Dave C. said Donna Stewart prints the "Rundown" that features the upcoming Finals. Becky Grant thought doing a Souvenir Program that came out for the Finals, with the year-end information in it, would be a good idea. The preceding issue could be done electronically to save funds. Dave asked for a motion and Becky Grant moved to do the "Rundown" in an electronic version, to be put on the website. This issue will feature each Affiliate and the printed "Rundown" will be a souvenir program for the National Finals. Paulette M. was 2nd and the motion passed.
- ETC- Dave C. asked Cori to write a procedure to coordinate with Robin Mercier to contact person's that are eligible to attend the National Finals.

4. Office- Cori Atteberry

- Procedure Manuel-The Board was e-mailed a draft of the Office Procedure Guidelines prior to the meeting. Dave C. told the Board how much work had gone into putting this together. Cori said that it was still a work in progress and told the Board to review the guidelines and let her know if there were any changes or comments.

- Credit card Fees-The Office reported that NVRHA cannot charge credit card fees (3% on \$10.00). There was discussion with Shane Bangerter as to how to handle this legally. NVRHA cannot charge any fee or add a \$10.00 office charge per order. The % of the fee is based on the charge amount. Shane said we should charge the same whether by check or cash. Bill H. suggested we could add an increase to the Event fee. It was decided after discussion, not change this mid-year, and take care of it at year-end rule discussion.
- Dave C. said we need to review Level One and Level Two Affiliate contracts, as it has been some time since this had been done.
- Document Scoring Program-Becky Grant said that scoring is so complicated and when there are 30-45 riders, it is difficult to keep help for scoring and tabulation. She has been trying to find a way to be accurate and get the results out faster. Cori said she will work on this at Colorado's first Event. Dave asked Becky G. if she had a solution. She felt that Working Ranch Horse was the most redundant and Conformation was very slow. Dave said that feedback is very important. Even when using Certified Judges there is little information on how to judge this class. Becky said the Judges need to know conformation and she proposed each horse be judged on a score sheet. Dave reported that this had been tried at 3 Events in the past and did not work out as had been hoped for. Dave suggested we form a committee to come up with 3 or 4 ways to judge conformation. The committee will be Jay Henson, Dave Currin, Becky Grant, and Bob Schutte. They will present ideas at the rule change meeting. Becky Grant added that Versatility is growing fast. People dislike conformation and the time it takes and that it is one person's opinion. She felt we need something that appears to have guidelines.
- Horse I.D. Files- Robin has gone through the files and there are still some people that have missing information/horses. Letters need to be sent to those persons. Dave C. said they were working on getting all this information on the database. Becky G. suggested amateur status go on the Event Registration Form. Dave C. said this would need to be part of the rule change process. Robin Mercier told the Board if they know anyone who has not received the Horse I.D. form to get in touch with her. The Office has been working hard to get this up to date.

5. Website- Cori Atteberry

Becky Grant has not been able to access the website- NVRHA.org. Cori A. suggested another way to do this and she was successful. Cori A. reported that the website was up and running and that if anyone had any comments or concerns to let her know. She was holding off on putting the Event Managers Guide on the website as she was not sure if there was anything in it that the general public should not see. Bill Hauschildt moved that she put the Event Managers Guide on the website and Paulette M. was 2nd. Motion carried.

Paulette suggested updating the Approved Judges List and Robin said she would check on the approved Judges. Dave C. informed the Board that when someone wants to become an NVRHA Judge they are to work with Jay and Gena Henson, in all respects. Once they are certified- Robin/ Office will get their name and it will be posted.

6. Awards Update- Scott Duke

Scott reported that he had spoken with Bill Cantrell and he suggested that Scott D. submit a budget for awards. The proposed dollar amount would be in the neighborhood of \$16,000.00. Dave C. has a copy of

last year's budget/costs and will send it to Scott D. and Carol A. The only change for this year would be the award for Superior Plaques.

Northern Lights paid for the artwork for the remaining 3 and the plaques are ready to go. Dave C. felt that there are no changes needed for awards this year. Scott D. asked if NVRHA wanted the exact saddles as last year and Dave C. told him that we did and to order them. He will order 4 saddles, 4 breast collars, and 4 saddle blankets. The divisions will be Novice, Limited, Intermediate, and Advanced. There will be no Collegiate awards as they are procuring their own sponsors. Bob Schubbe asked Scott D. if instead of Champion on the all the awards it would read Champion, Reserve, and 3rd, respectively. Dave C. asked Scott D. to check on this. Carol A. said we should eliminate the breast collar for the Legend Award and to have the artwork only. It was decided that as soon as it is known that a participant has won the Legend Award, Robin M. will contact Donna Stewart and Carol Ackerman to have it made. There will be a Buckle for the Open Division winner. Bob S. suggested that the saddle blanket award be made bigger as they are too small. Robin M. will send Scott D. a notice as each horse gets an award so that it is made in a timely manner.

Scott Duke asked how he was to pay for the awards. He was told to contact Robin M. and she will coordinate with Dave and Carol for payment. He also asked where to ship the Awards and they are to be shipped to Becky Grant in Arizona.

7. Ribbons Update- Dave Currin

Dave C. was tasked by the Board to find a vendor for ribbons. He was able to locate a vendor with better quality and a 25% cost reduction. The cost for 4 divisions with 5 classes will be \$158.00 plus shipping. This company would also do Logo Wear if we decided to do that. Dave asked Robin M to help Bill H. with Logo Wear. Dave C. said that ribbons are a service of the Office but the Events can give other prizes in lieu of ribbons.

8. Membership Feedback- Bob Schubbe

Bob S. told Debbie Raymond and Paulette M. he would like the feedback from their upcoming Event. He also suggested email for feedback information. Dave told Bob S. to give the Board a proposal for any changes he would like to make. Event Managers to give feedback information to Robin M. and she will pass it on to Bob Schubbe. Robin suggested a link on the website and Bob S. agreed and he will present his ideas at the next meeting. Robin M. suggested he submit it to Cori A. for her input.

9. Elect Vice-President

Dave asked Paulette M. if she would Chair the Nominating Committee. The committee that was formed will be Paulette Marshall, Donna Stewart, Debbie Raymond, Becky Grant, and Susan Heyvaert.

Dave C. told the committee not to pull a person from an important area in NVRHA.

10. Logo Wear and Fundraising

Paulette M. said there are requests for logo wear and how would we initiate the start-up. Dave C. said to contact Renee and Duane Elkin and get a contract. Debbie Raymond suggested we keep it small and see how it sells.

11. Affiliate Updates-

- South Central- Jay Henson

Phillip Sadler gave the report for South Central. He had gone to Rendezvous and it was a 1 day clinic with 2 days of competition. The first day of competition there were 26 participants

and on the 2nd day there were 24. There were also Jackpots to be entered. The Event was well attended and overall a nice event.

- Northern Lights- Susan Heyvaert
Dave C. gave the report for Susan H. he told the Board that there would be a New Start in Madison, Wisconsin. This Event is an outgrowth of the Parelli Event and Ryan Rose is the Event Manager. Dave C. will attend and he feels like this a good climate for NVRHA to grow in. Northern Lights will host an upcoming event with 16 signed up so far.
- Arizona- Becky Grant
Becky told the Board that they had an Anchor Cross Spring Works Event with 2 days of competition. The first day of competition had 30 participants and the 2nd day 22 participants. The loss was due to injuries. It was a great time Becky said, but 2 days of competition are very tiring. Dave C. said we need to look at this 2 day competition very closely. Becky reported she is still behind it because of travel, time, expenses, etc. Arizona will be hosting Events in June and September.
- Colorado- Paulette Marshall
Paulette M. reported that she and J.G. Marshall went to the Arizona Spring Works Event and had a great time. Paulette told the Board that the Colorado would be hosting an Event every month from May to October. The last Event in Colorado will count for 2014 and will be held at Cactus Creek. The year-end awards will be given out then. She reported the buckles are ordered for year-end.
- Collegiate- Dave McCollum
Dave M. reported that they had done a "Fun Day" in Colby, Kansas. They had a strong showing with 18 in attendance. They are planning a competition in September in Colby.
- California- Maribeth Darras
They will hold 4 Events this year with first being held in Placerville. Sarah Kennedy will be Judging that competition. It was reported that things are going well in the Affiliate.
- New Mexico- Curtis Jones
Dave C. reported that New Mexico held their first Event 2 weeks prior. It was held at the Hash Knife Ranch. There were 12 horses in the Competition. Paulette told the Board that if anyone from Colorado attends a competition in New Mexico it will count as a Colorado Event.
- New Starts- Tom Cobb/ Dave Currin
Dave C. reported that there will be 2 Events held in Alpine, Wyoming. The first Event will be in June and the 2nd in August. Mamie Lu Thurston will be the Event Manager. She attended an Event in Jackson Hole, Wyoming and wanted to have an Event. She will attend the Colorado Kick-Off Event in May.

Dave Currin told the Board that instead of re-printing the Rulebook again this year he felt we should issue an addendum to the current Rulebook. This would save money and time. Bob Schubbe said there are some errors in the current Rulebook and he would go over it and make the corrections. There is an error in Pattern 4 in the description and the correction will be sent to the Affiliate Heads.

Rule Changes to be in by June 30, 2013. Dave thanked the Board for their attendance and the next meeting is scheduled for Tuesday August 6th 5:00pm MST.

Respectfully Submitted,

Debbie Raymond

President

Secretary