

NVRHA

Board of Directors Meeting

February 5th 2013 5:00pm

Colorado Springs, Colorado

Dave Currin called the meeting to order at 5:00pm.

Members in attendance- Dave Currin, Debbie Raymond, Donna Stewart, Paulette Marshall, and Bill Hauschildt.

Online Members- Carol Ackerman, Bob Schubbe, Shane Bangerter, Scott Duke, Channing Hawks, Jay Henson, Dave McCollum, Becky Grant, Susan Heyvaert, Cori Atteberry, Maribeth Darras.

Members absent- Tom Cobb

1. Minutes Approval- Debbie Raymond

Dave C. asked if there were any corrections to the Minutes, having none, Paulette Marshall moved to accept the Minutes as written. Donna Stewart was 2nd and the motion passed.

2. Treasurer's Report- Carol Ackerman

Carol sent the Board, prior to the meeting, the report via email. Carol went over the financial picture with the Board.

NVRHA

Treasurer's Report

February 4th, 2013

- 1. NVRHA showed a profit of \$9,407.45 for 2012**
 - a. "Rundown" is not reflected in this total.**
 - b. Level 1- Colorado sharing of Event profits is not in this total- (\$1,087.79).**
- 2. Budget for 2013 has been prepared.**
 - a. Budgeted to break even in 2013.**
 - b. National Championship: Auction, Donations, and Entries budgeted at \$15,250.00.**
 - c. Membership dues at \$12,500.00 (est.250 members)**

- d. **Affiliate Income of \$11,200.00.**
 - e. **Other Donations of \$4500.00.**
 - f. **Substantial reduction in insurance expense due to Colorado becoming a Level 2 Affiliate.**
- 3. Motion to approve amount due to the Colorado Affiliate.**
- a. **Colorado Cowhands- \$654.28**
 - T-Cross- \$533.51**
 - Less affiliate membership fee \$100.00**
- Total- \$1,087.79**
- 4. **1099's have been prepared, filed and mailed, and tax information will go to tax accountant this week. Hopefully Kurt will again donate his time in preparing the return.**
 - 5. **Bank Balance as of January 31, 2013 is \$22,398.77**

Dave C. said that the between the "Rundown" and the Colorado expense that would be about \$4500.00, and would leave approximately \$5000.00. Dave asked Becky what her projections were for the National Finals. She felt that they would have about 50 participants, possibly more. Last year the auction at the Finals brought in \$9,000.00 and it was felt that that could be duplicated. Bill Hauschildt asked Carol for a breakdown of the office expense and if the website expense was included in her figures. The website is included in her budget.

Channing will cut a check to Colorado for \$1,087.79. Dave C. also asked Carol about the ribbon expense. The budget shows an expense of \$4000.00 for ribbons and this should not be in the budget and will be struck.

Debbie Raymond motioned to accept the Treasurer's report and Donna Stewart was 2nd. Motion carried.

3. Administrative Office Contract Report- Bill Hauschildt

The objectives of the meetings that have been held has been to get the Office on firm footing and to establish clear objectives, timelines, with input for both the Office and National. The Committee has met 4 times to try to resolve some of the issues of the past year. Bill Hauschildt felt that we need an employee to work for NVRHA and take care of all office tasks, including points. This person would fill out an application to work for NVRHA. Bill reported that we currently have \$6400.00 in our budget for contract labor. Bill also felt that the wage could be approximately \$20.00 hour and that would give us 320 hours.

Dave and Cori Atteberry have met several times to work out the office phone service. Bill felt that he could put in another phone line at his office which is staffed every day. The other option was to find

an answering service. The telephone response is very important and it was felt we need to get an answer back quickly to the caller. If the phone is to be answered at Bill's office the secretary would take the question, caller's phone, and email information. The secretary would have a list of Directors and forward the caller's information/ question to the correct person. Cori would get a daily log of calls and she would check to make sure the caller had gotten a response. Dave C. said the majority of calls that come in have to do with scoring and that those calls need to be handled by a person who knows the scoring system. Bill felt that the Affiliate heads need to take the calls pertaining to points/ scoring.

Donna and Paulette felt we should have only one person who does the points. Dave C. asked if all Affiliates use the computer to post their information. Some are turned in hand written. Becky said they have a contact that has the score sheet computerized and his program is easy to use. She will send the contact information to Bill.

Bill Hauschildt feels that NVRHA needs an employee that has a specific job description, accountable to 1 person, who will oversee them. He also felt that we have the funds to do this. He will place an ad for an administrative person and the committee will review the resumes.

Becky Grant asked about the status of Horse I.D. cards and Channing said she was currently working on this. Bill felt we need to compensate Channing for cards and rulebook mailings.

Rulebooks were finished last week and Dave C. will be taking 150 books to Kansas for mailing. New website will list membership status and the Horse I.D.

- Subsequent to the Board Meeting the office has been moved to Colorado Springs, Co. The new contact info is:

NVRHA

5925 Omaha Blvd.

Colorado Springs, Colorado 80915

PHONE- 719-550-0189 Fax- 719-550-0194 www.NVRHA.Org

The work initiated by Kansas for mailing Membership Cards/Rulebooks to new members, renewals, and lifetime members has been completed. Training sessions for the new office manager have begun and Banking is in the process of being transferred to Colorado Springs.

Bill H. needs all Affiliates to get their Proof of Insurance to him and list National as additional insured. Insurance is due March 15th 2013.

4. Awards Committee Report- Susan, Donna, and Carol

Donna Stewart reported that the Committee had received bids from several artists. The Committee selected Lori Fowle to do the artwork. Her artwork is available for viewing at www.kansasranchgirl.wordpress.com. The Legend Award will be an original piece of artwork done by Lori. It will be 18 x 24 and the cost will be \$375.00 for pencil or \$425.00 for watercolor. The framing will be an additional charge of approximately \$100.00. A budget of \$600.00 has been set for this award.

The NVRHA poster for 2013 will feature the original artwork by Lori Fowle of the 2012 Legend Award winner Rita Lauby and Lil Bit O Badge. The poster for 2014 will feature the 2013 Legend recipient.

Dave C. asked Becky if she had thought about a poster yet for the Finals and would she want one of these posters for the Finals. The posters have usually sold for \$50.00, but we did not have one made for 2012.

Donna Stewart made the motion to contract Lori Fowle to do the Legend Award for 2013 and last year's winner (Rita Lauby) will be on this picture/poster. Paulette was 2nd and the motion carried.

Donna Stewart will do the poster and Susan Heyvaert said she has a contact that may help with the printing.

The Board was also reminded that Shane Bangerter and the Sadler's had volunteered to help/sponsor the Legend Award.

Scott Duke has volunteered to take over the Awards for 2013 and Dave asked him to contact Bill Cantrell for his help.

Cindy Abshire has retired from doing the ribbons this year. Susan suggested that each Affiliate order their own ribbons and that Northern Lights may not give ribbons this year. Becky Grant inquired about her ribbons for an Event in Arizona next month. Dave said that Cindy would have the ribbons for her.

Dave Currin will contact Affiliates and determine how many ribbons the Affiliates would need and get a price quote from the supplier, based on that number. Dave C. then could order all ribbons at one time and ship them to the Affiliates. The Affiliates would also be able to order ribbons from another supplier if they desire.

5. Web Site Update- Rich Masoner / Cori Attebury

Dave C. asked Channing how the web site was coming. She reported that she would have information to send to the BOD by weeks- end and she would send a note to Debbie on the final resolution.

6. Rundown- Donna Stewart

The "Rundown" is complete except for finalizing the schedule of Events. Donna shared with the Board her concerns about the photographer that was used for the 2012 Finals. The photographer that was contracted was not as good as in previous years. She has had some difficulty in using the photos for the magazine, because of the quality. Donna wanted to share this with Becky so as to avoid this next

year. Donna also asked the Members for good quality photographs with the people identified, as she was running out of material for the publications.

Donna Stewart also relayed to the Board that she has not heard from Danette McGuire and felt that there would be nothing happening on that front.

Carol Ackerman asked what the cost would be for printing the magazine. The cost would be approximately \$3500.00 for postage and printing. 500 is the minimum we can print.

7. Rule Book Update- Dave Currin

Dave told the Board he has the books in hand and the cost to print them was \$1.61 and postage is \$1.52. He will be taking 150 books to Kansas this week for mailing to current and lifetime members.

8. 2013 National Championship Update- Becky Grant

Becky Grant has some thoughts on the Auction for the Finals. She thought that if the proceeds from the auction went over \$10,000.00, the monies over that amount would be sent back to the Affiliates. In previous years the proceeds from the auction have varied from \$7500.00 to 15,000.00. Dave suggested she speak with the Affiliate heads and see how this could work out. He also felt that \$10,000.00 was a reasonable goal. Becky would also like to see online and phone bidders for the Auction.

Dave C. said that the standard Level 2 rate would apply and any profits from entries would remain in Arizona. The National Finals would be handled as a standard Level 2 Event.

Becky also told the Board that Arizona was unable to secure a facility for the Saturday evening Banquet, so the Banquet will be held on Friday evening. They will plan a social Saturday evening on the grounds of the event. The schedule then would be November 1st, banquet followed by 2 days of competition on the 2nd and 3rd.

9. 2013 Year End Awards Criteria

Currently the year- end for NVRHA is the 2nd Sunday of September. The points accumulated to that point are for Achievement Awards. With the Finals now in November, after year-end, the Event will be considered a 2013 show and 2013 rules will apply. The rulebook states that the participants top 5 shows will be counted and that will still apply.

10. Doubled Judged Show Inquiry- Carol Ackerman/ Rita Lauby

The Board discussed at length how to best put on a Double Judged show and keep the tenants of our organization. The Board listened to the advantages and disadvantages of travel, time, goals, and larger shows vs. smaller shows. Dave C. felt NVRHA needs a rule across the board to make this work.

Dave Currin made the following motion with Bill Hauschildt as 2nd. A roll call vote was taken for the following rule:

For 2013, in order to hold a Double Judged Show there will be 2 separate shows, on 2 separate days, preceded by a clinic. Affiliates can hold only 1 Double Judged Event per year. The Judges must be changed or flip-flopped on the second day. (I.e. Cattle Judge on 1st day must judge riding classes the 2nd day).

The motion passed unanimously.

11. Collegiate Awards

Dave C. inquired of Channing and Dave McCollum how many Events they would be having this year. They felt they would have four. Dave suggested that they work on finding Sponsors for their Awards.

12. Membership Requirements with Affiliates- (Rosenbaum inquiry)

NVRHA has had an inquiry about a person paying to join National and then showing in 3 Affiliates. Does that person have to pay Affiliate dues in each Region? Dave C. told the Board that AQHA lets Members show nationally and accumulate points. It was decided to check with the Affiliates.

13. Affiliate Updates-

- **Arizona- Becky Grant**

Becky Grant reported they have held 2 Events so far this year-October and January. They had 30 competitors in the competition and more in the clinic. They will be holding a joint competition with AQHA in conjunction with Sun Circuit. They are working hard on the details for the Finals.

- **California- Maribeth Darras**

Maribeth told the Board that they have sent in their schedule and are ready to go. The California Affiliate is planning to hold 5 Events and their website address is –www.GSVRH.com

- **Colorado- Paulette Marshall**

Paulette reported that Colorado has now become a Level 2 Affiliate and they have held their first organizational meeting. Colorado has elected a Board of Director's and elected Officer's. They are planning 6 Events and Cori Atteberry has been working hard on the revamped website. Paulette also told the Board that there have been several new inquiries a week from the website.

- **New Mexico- Curtis Jones**

Curtis told the Board he has been contacting past participants/ members and he feels like that has been successful. He has Fun Days scheduled as well as 7 potential Events. The Peijo Ranch will be hosting an Event that will include a Trail Ride, Clinic, and 2 days of competitions. CS Ranch has also shown some interest in hosting an Event. Curtis also said that there may be an event close to Trinidad Colorado for a possible joint venture with Colorado.

- **Northern Lights- Susan Heyvaert**

Susan reported that they hold their Board meetings every month. Northern Lights has 6 events scheduled, one of which will be a double competition. The N.L. double event will be held August 9-11th in Nevis, MN with Jay and Gena Henson as the Clinician/Judges. The Board voted that the members of NL would need to attend a minimum of 4 Northern Lights events to qualify for year-end awards. They also held an event in October that will be counted for 2013 The Clinicians are all in place for her Events and they have 2-3 new people to tabulate. Flyers are printed and on the new and improved website, www.northernlightsversatility.com

Northern Lights will be hosting reining and roping clinics to prepare for the competition season. Their first event will be held in May. Ryan Rose will be in charge of the Madison Wisconsin Event and he may go to Arizona to understudy with Becky Grant.

- **South Central- Channing**

Rendezvous will have 2 days of clinics and 2 days of competition. The dates for this competition are April 18, 19, 20, and 21. South Central may go to Level 2 status and they are currently working out the details. Jay Henson has put together a revised test for new Clinician/ Judge Applicants. They will coordinate with Susan so as not to have any conflicts with Events.

- **Collegiate-Dave McCollum/ Channing**

Dave has been talking to Colleges and reported that the College in Colby, Kansas may host an Event. There is also a new facility in Dodge City that could be a possibility for an event.

14. Event Managers Guide- Bill H, Dave C., and Tom Cobb

The final touch to the Event Managers Guide will be done soon and the guide will be ready to send out.

Dave Currin asked if there was any final business and Bob Schubbe asked about IRS tax receipts for donations given to NVRHA. As this time there have been no tax receipts given out. Carol said that if someone had asked for one it was sent out. Debbie Raymond felt that this was not the way to handle donors and felt that the receipts should be sent out to all donors.


Bob also asked if the NVRHA website could have one page where all Events are listed so you would not have to click on each area/state to find an event. Dave Currin will send Channing a schedule of events to be put on the web site.

Dave C. thanked the Board for their attendance and adjourned the Meeting at 7:40.

The next meeting will be May 7th, 2013 at 5:00pm MST

Respectfully Submitted,

Debbie Raymond



President



Secretary