

Minutes
NVRHA Board Meeting
January 30, 2008

Attendees:

- Dave Currin (President)
- Tim Rose (Treasurer)
- Al Munson (Secretary)
- Pete Giers (Programs)
- Bill Hauschildt (Affiliates)
- Bill Cantrell (Ranch – teleconference)
- Herman Zueck (Support – teleconference)
- Cathy Brownson (Expansion – teleconference)

Other Attendees:

- Carol Thomas (Admin)
- Cindy Rose (Web site)
- Mick Flood (CA/OR)
- Tom Cobb (CO East)
- Charlie Stewart (Awards)
- Kim Harty
- Ron Pitcock (Advertisement – teleconference)

Not Present:

- Edgell Pyles (Vice President)
- Marty Pickett (Legal Council)

1. Minutes approved from Dec. 12, 2007 meeting.
2. Treasurer's report – income/expenses as of Jan. 26, 2008 attached.
3. NWSS report
 - Overwhelming success
 - Established NVRHA as national organization
 - Thank you to Herman & Linnea Zueck, Ron Pitcock, John Havick
 - **Action:** (Support Committee) establish recognition committee to thank people, list on odds & ends on web site. Send a letter (on NVRHA letterhead) of thanks when appropriate.
4. Ad Hoc report
 - Placement point system: Dave Currin suggested we adopt procedure that horse with most points win All Around. Tim Rose suggested that the committee continually review and update. Procedure was adopted.
 - 3 Divisions system: Beginner (0-200 pts), Intermediate (201-300 pts), Advanced (301+ pts) for amateur riders. Also have youth and open divisions. Discussions on how to classify into divisions, how to move. Committee recommended when horse reaches 60 pts, moves to next division. Can't move down a class. Dave Currin suggested to allow board to move down if extraordinary situation. Must

appeal in writing to move down. Must exhibit in all 5 classes. 2 concurrent scores in next higher division, move up. Proposal approved.

- Awards: Refer discussion to awards committee with report presented at C Lazy U Board Meeting. **Action:** Mick Flood and Charlie Stewart coordinate proposed awards before the meeting at C Lazy U.
- Rail: Much discussion. A vote was taken to eliminate rail. 6 yes, 4 no. **Action:** score sheet must be reworked due to elimination of rail.
- Conformation: **Motion made to table discussion** until awards committee presents report at C Lazy U Board Meeting. Approved.

5. National Expansion Concept Report

- Motion made to have Edgell Pyles proceed with donor. Future program scope will be based upon Edgell's success in acquiring sponsor support. Concept report is attached. Approved. Some concern that we must take care of the "backyard" first. **Action:** Support Committee (Edgell Pyles) to actively pursue sponsorship for program execution.

6. Event planning

- Marietta, OK postponed. **Action:** Tim Rose will work with Anne Hutchinson and will email board when date is set. Event to be held at Bristow, OK on June 14-15.
- Bill Hauschildt asked for FTP for website so event managers can access documents. **Action:** Cindy Rose will check on availability.
- C Lazy U – **Action:** letter needs to get out to everyone who attended last year, board members, and committee chairs.
- Discussion on whether clinicians need to be members. **Tabled to C Lazy U Board Meeting.**
- Tim Rose asked whether board is interested in adding roping at Maytag Ranch. Scheduled for May 10th.
- Discussion on youth participation at events. Dave asked the awards committee to plan what to do if an event doesn't have 4 youth. Where will they be placed? 4 or more at any event will have a youth division. In interim, if less than 4, to be placed in Division based on Handicap. Accomodation will be placed on score sheet.
- Pete Giers feels breakaway ropes should be required for youth.
- **Action:** Carol Thomas needs to get information from each event manager to put in an acknowledgment letter after registration is received. This could also have specific youth instructions as well as other instructions for first timers.
- Bill H. reported that the Execution Manual is almost complete. **Action:** Bill will send to board and committee chair members for their review and comments.
- The list of clinicians needs to be completed. **Action:** Bill H. and Carol T.

7. State Fair

- Rules for CO State Fair championships were presented and approved. Rules are attached. Jack Hunter, NVRHA point of contact.
- **Action:** Carol will send results from all events prior to Aug. 1, 2008 to Lindsey W. at the State Fair within 2 weeks of event dates.

8. Insurance

- Vote taken on buying DNO insurance immediately (1/31/08) with Carolina Casualty for \$1053 with Bill H. having authority to take care of this. Approved.
- Motion made for the board to give authority to Tim R. and Dave C. to buy the liability insurance. Approved. Action was completed prior to La Mesa event. Copy of waiver form attached.

9. Administrative Assistant job description

- Admin Asst Job Description was presented. Copy attached.
- Questions on whether admin asst fits the description for contract employee. **Action:** Carol will send job description to Marty Pickett for approval. Also send copy to Todd W. for tax purposes.

10. Website

- John Havick has the map. Will be added to website.
- Cindy R. would like to remove FAQ's tab and add a video. Selena Giers has a good video. Suggestion: Place a video at each class tab of a run at the World Show. Mike Major has given permission for use of his runs.
- Dave C. will provide write up on the expansion concept.
- Flyers need to be put on the website as soon as possible.
- Tim R. asked Cindy R. to submit a proposal for any major changes to the website at the quoted \$65/hr rate.
- Mick Flood will commit \$250.00 to website upkeep.

11. Advertisement

- Dave C. had an interview with *Western Horseman* magazine. Will be in the April issue. Free advertisement.
- Have opportunity to advertise in Legend Sales Catalog, full page, \$1000.00. Ad attached.
- Al Munson asked what our advertising budget was. Tom Cobb said we need a plan for expenditures and need to update the business plan. **Action:** Dave C. will update the business plan before C Lazy U Board Meeting.
- **Action:** Linnea Zueck will work with Dave C. to develop official sponsor program. Program should be in place prior to C Lazy U.
- **Action:** Cindy R. will check on the possibility of sharing a booth with Julie Goodnight at the Expo.

12. Newsletter

- Donna Stewart bought Microsoft Publisher for the newsletter. We need to come up with a name. *The Legend* was suggested.
- Pete & Selena G. will work on a youth article.
- **Action:** Committee chairs need to send Donna updates (submit in word document).
- **Action:** Dave will provide an article from La Mesa event.
- First newsletter will be ready by the end of March.
- Photos will be used at discretion of Donna S. and will be edited.
- **Action:** Carol T. needs a list of who is doing what for the newsletter by March 1. Get from Donna Stewart.

13. Youth

- Pete G. has about 10 youth he has contacted.

- Pete G. requested that the board elect Selena as youth representative. Dave C. proposed forming a Youth Advisory Committee. **Action:** Pete G. will call Mitch Guierri to be on committee also.
- Pete G. is working with Douglas County Fair regarding AQHA show. NVRHA will manage if appropriate. Novice/amateur 1st day, AQHA 2nd day.

14. Futurity

- First year will be open yearling futurity only.
- We are breaking away from RMQHA format. Will have a graduated payment schedule.
- In 2009, will add 4 & 5 year olds.
- Al M. plans to go the Professional Advisory Committee for feedback. **Action:** Must get this finalized soon. Al will put on website/newsletter when finalized.
- **Action:** Tim and Cindy R. will design a registration application for the futurity.

15. Ranch Affiliate

- Contacted by Al Snyder of the Fish and Cross Ranch. Bill Cantrell and Dave C. will contact and explore possible interface between Ranch and NVRHA.
- **Action:** Bill C. and Dave C. will discuss Ranch Affiliates at La Mesa and come up with a marketing plan.
- Within 1 – 2 months, we need to be visiting ranches.
- T Cross will be featured in the first newsletter.
- Results from La Mesa discussions: Bill C. and Dave C. are currently planning a visit to the Hawthorn Ranch in Nebraska in early March. Western Nebraska is interested in forming a Ranch Horse Association which could possibly be an NVRHA affiliate. This is a golden opportunity.

16. National Finals

- The National Finals Committee (Dave C., Bill H., Tim R., and Cindy R.) met on Feb 13th. Norris/Penrose Arena was leased for the event on Sept 25 – 28. Breed Competitions planned for Sept 25 (AQHA and possibly APHA and Pinto) along with pre-qualifications for Open Amateur Competitions on Sept 26 -27. Yearling Futurity to be held on Sept 25 also. Open Amateur Divisions (Novice, Int., Advanced, & Youth) to be held on Sept 26 – 27. Open to the World (any horse, any rider, no restrictions) to be held on Sept 27 PM. Socials: Fri. night – Flying W; Sat. night – Year end awards at Norris-Penrose; Sun. Closing – Natl Final Results/Awards. Flyer currently being developed. Final plans to be completed at C Lazy U.

17. Other business

- Tim R. has sent financial information to Todd W. for 2007 taxes.
- Marty P. is having a hard time justifying NVRHA as tax exempt, charitable organization. Suggests we remain non-profit.
- Tom C. wanted to confirm that he should eliminate rails from rules and update the score sheet. Dave C. asked Tom C. to redline the changes he makes. Resulting changes are attached.
- Pete G. asked if we fall under handicap rules for non profit. Do we have provisions for handicaps in rules, scoring. **Action:** Needs to be addressed.

18. Attachments

1. NVRHA Organizational Chart

2. Calendar of Event
3. Income/expenses
4. NVRHA Expansion Concept
5. NVRHA Expansion Map
6. Experience the American West
7. Colorado State Fair Championships
8. State Fair Championships Meeting Minutes
9. Waiver
10. Administrative Assistant Job Description
11. Legend Sales Catalog Ad
12. Rules and Regulations
13. Ranch Riding
14. Ranch Riding Pattern
15. Working Ranch Horse Patterns I, II, III
16. Ranch Conformation
17. NVRHA National Finals
18. NVRHA Point Score Program

Taskings Summary:

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1. Update business plan P11

Support Committee (Herman Zueck)

1. Thank you/recognition P3
2. Official Sponsor Program/Policy Establishment P11
3. Expo booth sharing (Cindy R.) P11
4. Awards committee (Mick F., Charlie S., et al) P4

Ranch Committee (Bill Cantrell)

1. Fish & Cross Ranch (Bill C. & Dave C.) P5
2. Hawthorn Ranch Visit (Bill C. & Dave C.) P16

Programs Committee (Pete Giers)

1. National Expansion Sponsorship (Edgell P.) P5
2. Douglas Co Fair P13
3. Futurity Review (Al M.) P14
4. Registration Application (Tim & Cindy R.) P14
5. National Finals Flyer (Dave C. & Ron P.) P16

Affiliation Committee (Bill Hauschildt)

1. C Lazy U letter (Todd W.) P6
2. Execution Manual (Bill H., et al) P6
3. List of clinicians (Bill H., Carol T.) P6
4. Flyers to website P10
5. Rules & Regulations Update (Tom C.) P4

Administration (Carol T.)

1. Registration Acknowledgment (Carol T.) P6
2. Results to State Fair (Carol T.) P7
3. Job description to Marty P. & Todd W. P9
4. Newsletter taskings P12